

“Region Nine” Adult Education Fund

Grant Year

January 1 – December 31

Grant Request Form

This Document is to be used to apply for grants from the money set aside in Region Nine for Adult Education Projects. The Region proposes to allow approximately \$3000. per year in grant money for financial assistance to help USDF Region 9 GMOs provide educational opportunities for adults involved in the sport of dressage.

The money may be used to help fund Adult Camps, Adult Symposiums / Seminars, or most GMO *educational* programming geared toward adults.

Only riding clinics will not be approved... must include lectures, and auditor friendly participation.

Grant Guidelines:

1. You may make application at any time prior to the date closest to your proposed event. Try to make at least 30 days prior.
2. The grant application must contain a tentative budget.
3. The grant application must be completed and **send to the Regional Director, and the Adult Education Regional Coordinator**, for pre-approval.
4. Grants should be used to cover expenses from the event, not generate income.
5. Grants will not be paid until after the event has occurred and the Profit & Loss statement, summary of the event, & list of participants & auditors, & events daily schedule, has been submitted to the Regional Director and Adult Education Regional Coordinator. All grants are reviewed for final approval, once final paperwork and reports are submitted.
6. The grant must be payable to a GMO or similar organization, and not to an individual.
7. Grants should not be used to provide funding for individual scholarships, but to offset the cost of the events for an entire group of people.
8. Application may be made for any amount but the division and disbursement of the funds is at the discretion of the Regional Director and Adult Educational Regional Coordinator. With 13 GMO's each is allotted \$230, if all 13 submit an approved application.

“REGION 9” GRANT APPLICATION:

Send to: reinemanb@gmail.com ; Bess Reineman; 3797 FM 2915; Lovelady, Tx. 75851 ; or fax: 936-636-7245

Organization:

Organizer:

Address:

Phone:

E-Mail

Name & Location of Event:

Date(s):

Amount Requested: (Attach a budget)

Are you applying for USDF University Credit? Yes No

Approximately how many may participate?

How many may audit?

Cost of auditing?

Is stabling available? Yes No Included in cost?

Suggested to include in the Budget proposal:

Expenses:

- Cost of facility
- PA System rental
- Cost of Stabling
- Cost of food
- Clinician fees, food and lodging
- Transportation of Clinician
- Office Supplies and Phone
- Insurance

Income:

- Participant and auditor fees
- Any other grant money approved

Summary of the Event- (Attach separate sheet)

Tell us:

- About the facility, its layout, & amenities.
- About the clinician- does he/she have a website?
- Format/ agenda /theme of the camp/seminar.